

ORGANIZATION	National Institute of Urban Affairs (NIUA)
FUNCTIONAL TITLE	Project Coordinator
LOCATION	New Delhi

Swachh Bharat Mission-Urban (SBM-U):

Swachh Bharat Mission-Urban (SBM-U) 2.0 aims to achieve:

- Garbage-Free cities through Sustainable Solid Waste Management
- Sustainable Sanitation and treatment of used Water
- Awareness creation and,
- Creation of institutional capacity

Building on the success of the first phase, Swachh Bharat Mission 2.0 aims to expand the efforts on several aspects related to sanitation and public health. In the past seven years of Swachh Bharat Mission, around 63 lakh individual household latrines (IHHLs) and over 6.3 lakh community toilets (CTs) and public toilets (PTs) have been built across India.

In order to sustain the Open Defecation Free (ODF) status and ensure that no slippage occurs, the Ministry of Housing and Urban Affairs (MoHUA) has introduced the ODF+ and ODF++ protocols and Water+ protocols. ODF++ protocol focuses on addressing safe containment, evacuation, transportation and processing of fecal sludge from toilets and ensuring that no untreated sludge is discharged into open drains, water bodies or open fields. Water+ protocol helps ensure that no untreated waste (used) water is discharged into the open environment or water bodies.

About the National Institute of Urban Affairs (NIUA):

Established in 1976, the National Institute of Urban Affairs (NIUA) is a premier institute of the Ministry of Housing and Urban Affairs, Government of India, for research and capacity building for the urban sector in India. NIUA's broad objective is to bridge the gap between research and practice on issues related to urbanization. For more than 40 years now, NIUA has been the vanguard for contributing to and building the urban narrative for a fast-evolving urban India. The Institute has been actively working on bringing forth key areas of concern for urban India in order to build the urban discourse at various urban scales. It has utilized its competencies in research, knowledge management, policy advocacy and capacity building to address urban challenges and

continuously striving to develop sustainable, inclusive and productive urban ecosystems in the country. It has emerged as a thought leader and knowledge hub for urban development in India and is sought after by both Indian and international organizations for collaborations and partnerships in India's urban transformation journey. NIUA is committed towards aligning its efforts towards achieving Sustainable Development Goals (SDGs) through all its initiatives and programmes.

National Urban Digital Mission (NUDM):

In this context, it may be noted that MoHUA has launched the National Urban Digital Mission (NUDM) in February 2021 to digitalize the urban citizen services in the country with the intent of improving transparency, governance, Ease of Living (EoL) and Ease of Doing Business (EoDB). National Institute of Urban Affairs (NIUA) has been nominated as the anchor institution for implementation of NUDM and works closely with all the States / UTs for Mission implementation. The NUDM currently anchored by the Centre for Digital Governance (CDG) Team at NIUA shall become the vehicle for activating the proposed initiative under Swachh Bharat Mission, ensuring necessary convergence of the programs/schemes for achieving positive transformation in delivery of citizen services.

To facilitate the online delivery of urban services in the States / UTs, a shared Digital Public infrastructure in the form of Urban Platform for Delivery of Online Governance - UPYOG has already been developed with ready-to-use 18 reference applications for providing Government to Citizens (G2C), Government to Business (G2B) and Government to Government (G2G) services for improving Ease of Living, Ease of Doing Business and internal efficiencies of ULBs. These 18 reference applications include Property Tax Assessment and Payment, Online Building Plan Approval System, Public Grievance Redressal, Trade License Issuance and Payment, No-Objection Certificate Issuance, Water and Sewerage Connection Management, NMAM-Compliant Municipal Accounting and Finance, Birth and Death Certificates, Miscellaneous Collections and Desludging Service, Pet Registration, Community Hall Booking, Advertisement/Hoardings, Asset Management, E-waste Management, Street Vendors Management.

The development and rollout of the proposed Integrated Service and Information Management Infrastructure for Desludging shall therefore leverage the UPYOG platform, owing to the availability of existing infrastructure.

Responsibilities:

- Assist in implementing the programme and coordinating with key stakeholders in states, cities and villages.
- Liaise with States, cities and villages for collection of high-quality data, ensure data accuracy and support in the integration of relevant data from other government digital platforms.
- Provide handholding support to States, cities and villages in the collection of data across various parameters and maintain the database.
- Manage implementation and optimization of processes associated with the implementation of the programme.
- Manage and prioritise day-to-day tasks and provide troubleshooting support to the team as well as to the States, city, ULBs and villages.
- Provide coordination support to the IT development team in the creation of a robust data management system within the defined timeline and budget.
- Monitor KPIs of the programme and prepare periodic reports for submission to key stakeholders.
- Prepare presentations for sharing with the Ministry of Housing and Urban Affairs including data analysis, progress against KPIs, etc.
- Provide orientation and training to States, cities, ULBs and villages from time to time for improved understanding of programme KPIs and to ensure timely delivery of tasks.
- Work with key stakeholders in creating good data management practices and provide insights into the programme.
- Travel to validate data collected and to monitor programme implementation at state, city and village levels on a need basis.

Skills, Qualifications & Experience:

- Master's degree in Urban Planning, Public Policy, Environmental Sciences, Social Sciences, or a related field (or equivalent work experience).
- A minimum of 3-8 Years of related experience in implementing programs related to sanitation, skilling, urban development, public policy or government consulting.
- Excellent communication skills including the experience of communicating with and liaison with senior government officials at State and cities.
- Strong analytical, conceptualization and communication skills, good understanding of market research techniques and data analytics, attention to detail.
- Experience of working at Central/State level in the urban sector and coordinating teams and multi-party processes.

- Proven experience of providing training and handholding support to government officials at States, cities and village level.
- Ability to synthesize relevant collected data and findings for the preparation of case studies and progress reports.
- Computer proficiency, especially related to professional office software packages (Microsoft Office).
- Willingness to travel on need basis.

Desired Skills:

- Familiarity with sanitation-related government schemes and protocols such as ODF++, Water+ and FSM.
- Hands-on experience with data visualization and dashboarding tools such as Power BI, Tableau, or similar, will be a plus.
- Understanding of Digital Public Infrastructure and digital service delivery platforms in the urban governance context.
- Experience in monitoring & evaluation frameworks, particularly related to urban development projects.
- Exposure to Agile project management methodologies and collaborative digital tools (e.g., Jira, Trello, Asana) will be a plus.
- Ability to draft concise, well-structured policy briefs and knowledge products.
- Prior involvement in digital transformation initiatives in the public sector is a strong advantage.
- Ability to work in a fast-paced, multi-stakeholder environment with tight deadlines.
- Knowledge of local governance structures, especially Urban Local Bodies (ULBs) and their functioning.
- Prepare presentations and letters, etc., for sharing with different stakeholders including data analysis, progress against KPIs, etc.

Remuneration: Upto INR 90,000/- (approx)

Last Date to Apply: 13 November, 2025

Application process: Submit your application through the NIUA Job Portal.

**Note: The final offer may vary based on the candidate's profile and performance during the selection process, subject to approval by the competent authority.*