

1. VACANCY

PROJECT	Integrated Master Plan: Strategic development and optimum utilisation of Bettiah Raj lands
POSITION	Senior Research Associate (One position)
EXPERIENCE	Min. 5 years
SALARY BAND	As per NIUA standards
LOCATION	Bihar, with willingness to travel within India
LAST DATE OF APPLICATION	23rd June, 2025

A. DUTIES AND RESPONSIBILITIES:

The **Senior Research Associate** will provide support in managing the project outputs and deliverables in close consultation with the counterpart and as per the scope of work defined in the MoU. The candidate should be comfortable working in an interdisciplinary environment and should be able to manage multiple tasks and meeting deadlines. The ideal candidate should be able to provide cutting-edge and integrated solutions to India's urban development challenges by bringing together expertise across diverse domains of knowledge and practice. Under the guidance and direct supervision of the Project coordinator, the Senior Research Associate shall undertake the following tasks:

- i. Assist in the research related to global best practices in the field of overall ecosystem of land assembly and optimum utilisation of land;
- ii. Provide required support in development, implementation and monitoring of the programme components, plans and activities in close consultation with the state and city-level counterparts;
- iii. Provide data science and analytics support to the project team and partners for informed and evidence-based decision making;
- iv. Coordinate with the representatives at the state, districts & local level, and provide support w.r.t the technical inputs towards policy documents;
- v. Support in undertaking the variety of stakeholder consultation and key informant interviews with government officials, private sector, civil society institutions and research institutions; and coordinating inputs for the defining the best suitable use of the identified plots for achieving overall development of the region;
- vi. Provide expertise and guidance on matters related urban planning and GIS to ensure compliance with standards and regulations, maintaining high-quality deliverables;
- vii. Utilise geo-informatics tools and techniques to understand and interpret trends in spatial data relevant to land assembly and re-classification of uses;
- viii. Support in preparing weekly reports and steering fortnightly discussion (including financial progress) in close consultation with the Project Team;
- ix. Facilitate recording of proceedings at various internal meetings, workshops, conferences and other fora, organised as part of the Project;
- x. Support in tracking project performance, specifically to analyse the successful completion of short- and long-term goals;

- xi. Participate in the periodic review meetings and discussions related to project implementation, monitoring and follow-up;
- xii. Ensure on-time and high-quality delivery of project outputs, deliverables, and required reports;
- xiii. Any other duty and responsibility assigned by the Director, NIUA and Project Coordinator.

B. QUALIFICATION & EXPERIENCE:

- i. Master's degree (in Urban Planning/ Urban Management/GIS and Geomatics/ Environment/ Public Policy or related fields) with an understanding of project management, sustainable development, public policy, capacity building, advance knowledge of GIS & Remote sensing, etc.;
- ii. Minimum 5 years full time work experience after post-graduation, in urban development sector with experience in geo-spatial mapping, utilisation of GIS for physical planning; policy writing/ program implementation/ project management;
- iii. Software proficiency: MS Word, Excel, Power Point, Knowledge of professional software like ARC GIS, AutoCad, Adobe, In design etc. will be an added advantage;
- iv. Excellent written and verbal communications and presentation skills, including the ability to speak persuasively and to present ideas clearly and concisely to authorities;
- v. Ability to work flexibly as well as independently, on a range of assignments showcasing strong teamwork and collaboration and adjust to a variety of complex and evolving tasks to meet deadlines.

DESIRABLE:

- i. Advance degree and diploma in GIS; Geomatics; Geo-informatics etc
- ii. Experience with State Govt/ Central Govt/Local Bodies/ Resource Centres/ NGOs/ Communities/ National Urban Missions (SMART City, AMRUT, PMAY, etc.)/ multilateral/ bi-lateral organisation like ADB, KFW,UNDP, GIZ etc
- iii. Language Proficiency: English and Hindi

APPLICATION PROCESS:

- i. Applications to be only submitted online through NIUA's portal
- ii. Only candidates whose applications are complete in all regard and adhere to the prescribed format will be considered
- iii. Only shortlisted candidates will be notified